

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, June 21, 2023**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, June 21, 2023 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and L. Gordon Van Vechten. Not in attendance this evening Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann; Village Attorney, Anthony S. Guardino; Building Inspector, Robert O’Shea and Village Treasurer, Patricia Mulderig. Not in attendance Co-Counsel, Philip Butler. Members of the public were requested to sign-in.

Pledge of Allegiance

• **Mayor – Douglas A. Dahlgard:**

Mayor Dahlgard convened the meeting on this 21<sup>st</sup> day of June 2023, at 7:00 PM. It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted to reconvene the public hearing for the purpose of considering a Special Use Permit application by the Monastery of the Glorious Ascension Inc., for construction of a 3,341 square foot Worship Building.

Public comment letters submitted subsequent to the May 17, 2023 hearing date had been provide to the Board, the applicant’s Counsel and posted to the village website, [www.HeadoftheHarborNY.gov](http://www.HeadoftheHarborNY.gov), which include:

Hartman, Robert	May 17, 2022[ <i>sic</i> ]
Coleman, Leighton	May 18, 2023
Utevsky, Michael	May 18, 2023
Van Liew, Jeffrey	May 20, 2023
Kostis, Phil and Stacy	June 1, 2023

Building Inspector, Robert O’Shea has visited the property and will submit a written report shortly.

Attorney for the application, Joseph Buzzell, Esq. made a presentation to the Board and submitted the following:

- Applicant’s Post-Hearing Submission– received June 21, 2023.
- Owner’s Policy of Title Insurance- policy number OX-12140280, file number 26748BS, issued by Old Republic National Title Insurance Company.
- Affidavit filed by Father Vasileios Willard.

The public was given the opportunity to speak and submit documents. Official transcript attached hereto.

Public comment was made by:

- Van, Liew, Jeff
- Utevsky, Michael
- Gruder, Glenn
- Rinner, Erica
- Hartman, Robert
- Leighton, Alexandra
- Davidson, Lisa
- Bollhofer, Joseph
- Gabrielle Curiano
- Joseph Buzzell, Esq.

The follow written statements were presented:

Hartman, Robert	June 21, 2023
Leighton, Alexandra	June 21, 2023
Davisdon, Lisa	June 21, 2023
Bollhofer, Jospheh	June 21, 2023

## **RESOLUTION #045-23**

It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted to hold the public hearing open until Wednesday, July 19, 2023 at 7 PM, Village Hall, 500 North Country Rd., St. James NY 11780. The deadline for written submission to the Board will be until July 31, 2023.

### **1. Mayor - Regular Meeting**

- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #046-23**  
Minutes of May 12, 2023, 7 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION #047-23**  
Minutes of May 17, 2023 7 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Ogden, by Deputy Mayor White, and unanimously adopted: **RESOLUTION #048-23**  
Minutes of June 7, 2023 7 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION #049-23**  
**RESOLVED**, to authorize and direct Mayor Dahlgard to sign, in his official capacity, the proposal to provide transportation engineering service submitted by VHB, dated June 15, 2023, project No. 84346.23, in the estimated amount of \$5,700.00 chargeable to the T&A held in the name of the Monastery of the Glorious Ascension.

### **2. Financials – Patricia Mulderig, Treasurer:**

- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #050-23**  
**RESOLVED**, to adopt Abstracts #127796 through and including #127805 in the total amount of \$188,122.52 to be paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #051-23**  
**RESOLVED**, to adopt Abstract #TA 212 in the total amount of \$8,007.50 to be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #052-23**  
**RESOLVED**, the Village Treasurer is authorized and directed to make payment to First National Bank of Long Island in the amount of \$14,000.00 for the Bond Anticipation Note payment, and interest in an additional amount not to exceed \$550.00, on or before July 12, 2023.
- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted: **RESOLUTION #053-23**  
**RESOLVED**, the Village Treasurer is authorized and directed to make payment to Greene County Commercial Bank in the amount of \$45,000.00 for the Bond payment, and interest in an additional amount not to exceed \$7,500.00, on or before July 17, 2023.

- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #054-23**  
**RESOLVED**, the Village Treasurer is authorized and directed to make modifications to the 2023/2024 budget in the amount totaling \$33,249.53 for a net change of zero, as noted:

		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		2/28/2023		2/28/2023
A3501	CONSOLIDATED HIGHWAY AID	(90,000.00)	(142,284.11)	(232,284.11)
A5112.2	PERMANENT ROAD IMPROVEMENTS	90,000.00	142,284.11	232,284.11
A8050.0	GRANT WRITER	7,200.00	2,400.00	9,600.00
A1990.0	CONTINGENCY	26,049.53	(2,400.00)	23,649.53
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>33,249.53</u>	<u>0.00</u>	<u>33,249.53</u>

**3. Mayor:**

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #055-23**  
**RESOLVED**, the Board hereby accepts the resignation of Steven Debus, Automotive Mechanic III, and thanks him for his service to the Village.

**4. Police Department - Charles M. Lohmann, Police Chief:**

- New car awaiting installation of new lights.

**5. Building Department – Bob O’Shea, Building Inspector:**

- Summer activities on going.

It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted to move back to public session at 9:48 PM.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:54 PM.

Respectfully Submitted,

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Margaret O’Keefe  
Village Administrator/Clerk